



Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

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Office hours: Mon to Fri 9.00 – 14.00

Town Mayor

Michelle Dunning

Deputy Mayor

Akuila Tutora

Town Clerk & RFO

Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday 16th Sept 2024** at **6.30 pm** in the Village Hall.

Members of the public are most welcome to join and ask questions.

Philippa Graves (Clerk)

A G E N D A

1. To receive apologies for absence given in advance of the meeting and to consider the approval of reason given for absence
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of the Town Council held on 15th July 2024 (attached) and the **Minutes of the Open Spaces Committee** held on Mon 9th Sept (circulated by email)
Matters Arising – to discuss matters arising from the minutes not otherwise on the agenda
4. To receive **monthly crime report** for Aug/Sept (circulated by email and at the meeting)
5. To receive information on **North Yorkshire Council matters** from County Councillor Kevin Foster (written report attached)
6. To receive **reports from Other Bodies including Colburn Community Sports Centre (attached) and Committees to include Current Planning applications:**
ZD24/00364/Certificate of Lawfulness proposed for change of use of Integral Garage into Office Space at 83 Woodland Avenue, Colburn DL9 4WD (closed 2nd August 2024)
7. To discuss **Financial Matters:**
 - To approve the **% increase** in the Colburn Community Sports Centre for the **Asset Register 2024-25** accounts. External Audit 2023-24 completed (information attached)
 - To approve **Payment/Receipt List** from 15th July – 16th Sept 2024 (circulated at meeting)
 - To receive July & Aug **monthly figures** with bank reconciliation (attached)
8. **Date of next Meeting: Mon 21st October 2024 commencing at 6.30 pm**
9. Items for the next Agenda

Closed Session to discuss confidential item from Open Spaces minutes

Date of posting: 9th Sept 2024

MINUTES OF EACH TOWN COUNCIL MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE www.colburntowncouncil.co.uk